

QA Roof Safe Plus Scheme Registration Application Form

GENERAL BUSINESS INFORMATION		
Business Name (including trading name):		
Company Reg. No:		
Trading Address:		
		Postcode:
Tel No:	Fax No:	E-mail:
NFRC Membership No:	Expiry Date:	
FINANCIAL VETTING INFORMATION		
The following information is required in order that QANW can carry out the relevant financial vetting/credit checks on your business.		
OWNER/PARTNERS/DIRECTOR(S) FULL NAMES, HOME ADDRESSES AND DATES OF BIRTH: (CONTINUE ON A SEPARATE SHEET IF NECESSARY)		
Full Name:	Full Name:	Full Name:
Address:	Address:	Address:
Postcode:	Postcode:	Postcode:
Date of Birth:	Date of Birth:	Date of Birth:
NB – Limited Companies who have traded for a period of less than 2 years and have not yet submitted accounts to Companies House are unlikely to pass our vetting requirements. Therefore, in order to proceed, the Directors of the company shall be required to complete a Personal Guarantee.		
Number of Years Trading:	Annual Turnover:	
Average Number of Contracts Per Annum:		
SCHEME OPTIONS		
Please choose one of the following scheme options:		
OPTION 1 – I/We undertake to offer the scheme to all commercial contract clients and prospective clients (no joining fee or annual subscription) <input type="checkbox"/>		
OPTION 2 – I/We offer the scheme on selected contracts only. (£500 joining fee and annual subscription refundable on the placement of the first order each year) <input type="checkbox"/>		
Quality Assured National Warranties and QANW are trading names of Warranty Services Ltd – Registered in Scotland No. 205797 Warranty Services Ltd are authorised and regulated by the Financial Services Authority Warranty Services Ltd is a member of the Kinnell Group of Companies		



TERMS OF BUSINESS AGREEMENT

Please see below our terms of business and please read through this prior to signing the Declaration at the foot of this Application Form

- You should make applications for the provision of a QA Roof Safe Policy to QANW as soon as possible, and applications made six months after the completion of the works may not be processed by QANW.
- QANW shall provide you with the option of submitting QA Roof Safe Policy requests via Post, via Fax or Electronically via E-Mail.
- You agree to be bound by the terms and conditions of the scheme that include being contractually bound to the insurer to make good all defects reported in the Initial Guarantee Period (i.e. the first 12 months of cover).
- You undertake to give customers workmanship guarantees for a period of at least our legal liability period (six years) either on our own guarantee approved for use under the scheme or using the scheme model wording.
- You agree to notify QANW about any contract in excess of £50,000, **prior** to the works commencing. This is because contracts in excess of £50,000 in value are subject to technical audits and you must contact QANW to ascertain the fee involved. The payment of the technical audit fee shall be your responsibility but whether paid by your client or paid by you and recovered from your client is a matter for you to agree at contract stage.
- A QA Roof Safe Policy will be provided to your customer by QANW on the basis that you are solvent. This being the case, you agree to inform QANW in writing of any significant changes to your business. This includes any change of the Director(s) of the company, any change of the Partner(s) of the business, any change of the legal entity of your business, any change in the trading name of your business, any change of your trading address or any change of bank account details.
- You agree that QANW may periodically carry out financial vetting/credit checks on your business and subsequently may require you to provide additional information to maintain your membership with QANW.
- You agree that QANW may suspend your membership should any negative financial information on your business come to light or should you fail to use the scheme properly and in conjunction with the terms of business. QANW agree to re-activate your account at our option and as and when you provide satisfactory evidence to resolve our query. QANW reserve the right to cancel your membership, should you fail to answer our query satisfactorily.
- **You agree to use your allocated QANW Registration Number on all communication to QANW.**

CHECK LIST

Please ensure that you have returned the following to ensure your application is processed:

COPY OF GUARANTEE (if to be approved)

JOINING FEE £500.00 (if applicable)

DECLARATION

I/We hereby apply for membership of QA Roof Safe Scheme. The purpose of this membership being to ensure the provision of insurance to my/our customers, which ensures the continuance of my/our guarantee from year one through to the end of the stated guarantee period.

I/We authorise QANW to make any credit checks or enquiries necessary regarding my/our business. This is in respect of establishing my/our solvency or circumstances as well as to investigate any potential claim which may arise.

I/We understand that when requesting a QA Roof Safe Plus Latent Defect Insurance policy from QANW on behalf of a client that I/We require to issue that client a written guarantee specific to the works undertaken.

I/We have read and understood the relevant Terms of Business Agreement and agree to be bound by the conditions of this Agreement.

I/We understand that the insurance provided will be underwritten by Guarantee Protection Insurance Ltd, who are authorised and regulated by the Financial Services Authority.

Signed:

Date:

Position in Company:

On behalf of:

PLEASE FORWARD THE COMPLETED APPLICATION FORM TO:

QANW, 37 Carrick Street, Ayr, KA7 1NS • Tel: 01292 268020 • Fax: 01292 291108

E-mail: sethjee.fcii@qanw.co.uk • Web site: www.qanw.co.uk/nfrc

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